

Official Transcript Request

Date of Request: _____

Transcript needed by: _____

Sacramento Superior Court
Official Court Reporter's Office

Attention: _____
720 9th Street
Sacramento, CA 95814
(916) 874-6402

Rush: ☐ Yes



Please prepare the transcript identified below:

People v.: _____

Case #: _____

Type of Proceeding: _____

Specific Request: _____

Date of Proceeding: _____

Time of Proceeding: _____

Judge / Department: _____

Court Reporter: _____

Please choose the appropriate option below:

☐ Original Only (O)

☐ Copy (1)

☐ Original & 1 Copy (O+1)

Please provide completed transcript(s) to the department below (check appropriate option):

☐ Deputy District Attorney

☐ Public Defender

☐ Conflict Criminal Defender

Name: _____

Phone/Email: _____

Additional Comments: _____

APPROVED BY:

Signature: _____

Name: _____

Title: _____